

**Minutes of the Teaching & Learning Committee  
Wednesday 21 October 2015 at 6.00pm**

**Present:**, Susie Dove (Head Teacher) Elaine Dicocco, Alison Holloway, Rose Gunter, Hayley Fitch, , Paula Bangs, Elleesa Jones (Minutes)

**Attendance:**

SD 100%	ED 100%	AH 100%
RG 100%	PB 100%	JAT 50%

**1. Apologies and Declaration of Interest**

**Apologies:** Jennifer Akpeki Tyrell

There were no new matters of pecuniary interest.

**2. Election of Chair and Vice Chair**

JAT was proposed in her absence by RG and seconded by SD for the role of Committee Chair

RG was proposed by ED and seconded for the role of Vice Committee Chair.

Both posts will run for the remainder of the current academic year.

**3. Minutes of the last meeting**

The minutes were agreed as a true and correct record of the meeting and were signed off by the committee chair with the amendment about new expected standards without the old grading system. Clerk to amend. **Clerk**

**4. Matters Arising as per agenda**

There were no matters arising

**5. Terms of Reference**

The Committee had reviewed the ToR and found that they were adequate for the coming year. Clerk to add the review date. **Clerk**

**6. School Website Content**

The Clerk updated the Committee about the information which should now appear on the website to ensure clarity about the governing body.

The CoG will post a termly report to the website to show a broader picture of governor involvement in the School, through visits and learning walks. This report will also show the SDP priorities. **CoG**

Governor attendance will be updated termly. **Clerk**

**7/8 SDP/SEF/Intervention Strategies**

The CoG thanked the HT for a very clearly written SDP and for adding the budget

cells to show expenditure.

The HT presented current Raiseonline data to show School performance. This will be scrutinised and analysis provided for the FGB meeting. The HT highlighted that KS2 Girls' writing is below the national average. She felt that SEND/summer born pupils and pupil ethnicity had affected this. Intervention had been implemented to close this gap. Given the small size of each year group, one pupil's performance could appear to influence the performance data considerably. The HT felt that there were also gaps in Maths to be closed, particularly in SEND. This is an SDP priority. **HT**

Phonics results were in line with national and local averages. However, it was low for the School and will be in the SDP. Phonics is being supported by a TA in YR/1 who also supports across the whole School

The CoG commented that she had attended the recent Y4 Group Reading session. She felt that the pupils had really benefitted from the session, showing maturity in their understanding of the text and demonstrating their ability to write in paragraphs. She had also seen phonics groups intervention and felt that pupils engaged well.

The HT has recently bought some Numicon resources. They are used for Maths across the School. The HT outlined some of the product features. Governors who wish to know more detail, please follow this weblink:

<https://global.oup.com/education/content/primary/series/numicon/?region=uk>

A half day INSET training has been conducted by the HT which benefitted all staff and saved on an external trainer.

Other CPD is detailed in the SDP and budget allocated for this in line with the SDP priorities.

*Q: Is the dip in Girls' writing usual?*

A: Yes, it can be but it is very likely to be this specific cohort with SEND, summer born and some disadvantaged pupils.

The HT explained that some interventions are seasonal. It was not the right time of year for Max' Marvellous Maths as pupils had to gain a little more maturity to benefit fully from this.

## **9. Safeguarding**

The next safeguarding audit will take place in January 2016.

The HT and 2 staff have attended Safeguarding CPD 'Understanding your role'

The HT and AHT have attended Safer Recruitment training.

There were no child protection matters to discuss.

## **10. PPG**

15 PPG pupils are currently on roll.

*Q: Who does FSM compare to before Y1/2 FSM was introduced?*

A: It is harder to get parents to claim FSM despite the PPG it brings with it. The

School has been proactive in encouraging parents to claim. Many of the PPG pupils are Ever 6s which means that their parents may no longer be on benefits but that the entitlement to PPG lasts 6 years. They are no longer entitled to FSM unless in Y1/2. Pre-School PPG has been introduced at £100 per child per term.

**11. Policies**

There were no policies to review

**12. SEND/G&T**

The CoG commented that by January/February 2016 it will be possible to see how SEND pupils are making progress. They have the most challenging targets to close the gap. By then they will have settled into their new School year and the Autumn term's learning will be firmly embedded.

**13. AOB**

RG has agreed to be the School Council Link Governor. HT to email the meeting dates. **HT/RG**

PB has agreed to be Link Governor for Trips and Visits

HF has agreed to be Link Governor for PPG/SP

MC has agreed to be Link Governor for the School Website and H & S

The Clerk to ensure that the website is added to each agenda going forward **Clerk**

Governors will be linked to SDP priorities rather than specific year groups.

The HT will add School Trip letters to the website **HT**

Governors discussed the Parent Governor vacancy and agreed a strategy for interview. Clerk to email template paperwork. **Clerk**

*Q: How are British values/Radicalisation dealt with?*

A: Pupils experience elections for the School Council and Fair Trade Council so that they can see democracy working in their own environment.

**Dates of future meetings**

All meetings to be held on a Wednesday:

Comms	13.01.2016
Comms	16.03.2016
Comms	18.05.2016

**All to note**

If governors are unable to attend or know that they will be late, please email the

clerk on [elleesa@mailtight.com](mailto:elleesa@mailtight.com) or after 4pm on the day of a meeting text 0791 4546115

**The Meeting ended at 7.30**

**Signed**

**Date**