

Pre-School Funding Forms for Autumn Term 2024

**This form must be returned by the first day of the Autumn Term but ideally please return the form before the end of the Summer Term (19<sup>th</sup> July) so that any amendments can be made, if necessary, before the beginning of term. Thank you.**

Please fill out the form fully, remembering to sign, date and give NI details on the second page.

If you need to apply for 15 hour 2 year old funding or 30 hour funding for 3&4 year olds, please apply to Childcare Choices as soon as possible as it has to be applied for before the 31<sup>st</sup> August otherwise you will not be eligible for the funding. All 3&4 year olds get 15 hours funding and so you do not need to appl for.

When filling out the 'My Child is attending the following settings' section, please put your main settings details (Heathwood or other childcare provider) in the first section. And state how many hours are being used of your funding:

**For 2 year old funding 15 hours** - There are two sessions a day which consist of 3 hours, so if you are using funding for a full or half day you will put in 6 or 3 in A, under the days that your child is attending. If paying for any sessions outside of the 15 hours funding, you will need to put the details in the next line 'Non-funded Hours at above setting (paid for)' under the appropriate days. You do not need to include the lunch period as this is not covered by funding.

Example: 15 hours funded and 15 hours unfunded and being paid for by parent

My Child is attending the following settings: <u>Ofsted Registered Name please</u>						Total Number of Funded Hours per week
Please enter setting names in the below boxes <b>A, B.</b> The setting you are completing this form for should be in box <b>A</b> Please enter total Funded Hours per day - (Based on your child's regular pattern of attendance)						
Setting Names:	Mon	Tue	Wed	Thu	Fri	
<b>A.</b> Heathwood	6	6	3			15
<b>A.</b> Part of stretched offer: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, number of stretched weeks in period: _____						
Non-Funded Hours at above setting (paid for)			3	6	6	Total Number of Funded Hours per week
Other Providers: Funded Hours only	Mon	Tue	Wed	Thu	Fri	
Settings Names:						
<b>B.</b>						

**For 3&4 year old 15 hours funding** - There are two sessions a day which consist of 3 hours, so if you are using funding for a full day you will put in 6 in Uni. If you are using funding for 1 session and paying for the 2<sup>nd</sup> session that day as it is unfunded, you will put 3 in Uni (funded) for that day and 3 in the line below (Non Funded Hour at above setting (paid for) State the number of funded hours being used in the 'Total Number of Funded Hours per week' section. You do not need to include the lunch period as this is not covered by funding.

Example: 9 hours funded and 9 hours unfunded at Heathwood and 6 hours funded at another childcare setting

settings: <u>Ofsted Registered Name please</u>		(Universal 15 Hours - Uni. and Extended Hours - Ext. if applicable) (See page 3 for further information)										Total Number of Funded Hours per week
Please enter setting names in the below boxes <b>A, B, C.</b> The setting you are completing this form for should be in box <b>A</b>												
Setting Names:	Mon	Ext.	Tue	Ext.	Wed	Ext.	Thu	Ext.	Fri	Ext.		
<b>A.</b> Heathwood	6		3								9	
<b>A.</b> Part of stretched offer: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, number of stretched weeks in period: _____												
Non Funded Hours at above setting (paid for)			3		6						Total Number of Funded Hours per week	
Other Providers: Funded Hours only	Mon	Ext.	Tue	Ext.	Wed	Ext.	Thu	Ext.	Fri	Ext.		
Settings Names:	Uni.	Ext.	Uni.	Ext.	Uni.	Ext.	Uni.	Ext.	Uni.	Ext.		
<b>B.</b> A N Other	6										6	
<b>B.</b> Part of stretched offer: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, number of stretched weeks in period: _____												

**For 3&4 year old 30 hrs funding** – You will need to ensure that even if you are using your 30 hour funding in 1 or 2 settings 15 hours are used in the Uni. boxes and 15 hours are used in the Ext. boxes. You do not need to include the lunch period as this is not covered by funding.

Example: 30 hours funding at Heathwood

settings: <u>Ofsted Registered Name please</u>		(Universal 15 Hours - Uni. and Extended Hours - Ext. if applicable) (See page 3 for further information)										Total Number of Funded Hours per week
Please enter setting names in the below boxes <b>A, B, C.</b>												
The setting you are completing this form for should be in box <b>A</b>												
Setting Names:		Mon	Tue		Wed		Thu		Fri			
		Uni.	Ext.	Uni.	Ext.	Uni.	Ext.	Uni.	Ext.	Uni.	Ext.	
<b>A.</b>	Heathwood	3	3	3	3	3	3	3	3	3	3	30
<b>A.</b> Part of stretched offer: Yes <input type="checkbox"/> No <input type="checkbox"/>		If yes, number of stretched weeks in period: _____										
Non Funded Hours at above setting (paid for)												Total Number of Funded Hours per week
Other Providers: <i>Funded Hours only</i>												
Setting Names:		Mon	Tue		Wed		Thu		Fri			
		Uni.	Ext.	Uni.	Ext.	Uni.	Ext.	Uni.	Ext.	Uni.	Ext.	
<b>B.</b>												
<b>B.</b> Part of stretched offer: Yes <input type="checkbox"/> No <input type="checkbox"/>		If yes, number of stretched weeks in period: _____										

Example: 18 hours funding at Heathwood and 12 hours funding at another setting

settings: <u>Ofsted Registered Name please</u>		(Universal 15 Hours - Uni. and Extended Hours - Ext. if applicable) (See page 3 for further information)										Total Number of Funded Hours per week
Please enter setting names in the below boxes <b>A, B, C.</b>												
The setting you are completing this form for should be in box <b>A</b>												
Setting Names:		Mon	Tue		Wed		Thu		Fri			
		Uni.	Ext.	Uni.	Ext.	Uni.	Ext.	Uni.	Ext.	Uni.	Ext.	
<b>A.</b>	Heathwood	3	3			3	3	3	3			18
<b>A.</b> Part of stretched offer: Yes <input type="checkbox"/> No <input type="checkbox"/>		If yes, number of stretched weeks in period: _____										
Non Funded Hours at above setting (paid for)												Total Number of Funded Hours per week
Other Providers: <i>Funded Hours only</i>												
Setting Names:		Mon	Tue		Wed		Thu		Fri			
		Uni.	Ext.	Uni.	Ext.	Uni.	Ext.	Uni.	Ext.	Uni.	Ext.	
<b>B.</b>	A N Other			3	3					3	3	12
<b>B.</b> Part of stretched offer: Yes <input type="checkbox"/> No <input type="checkbox"/>		If yes, number of stretched weeks in period: _____										

If you have any questions about filling in the form, please email me on [finance@heathwood.beds.sch.uk](mailto:finance@heathwood.beds.sch.uk) or pop in and see me in the school office.

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**Thank you.**