



*Q: What happens if there are clearly some difficulties and parents do not consent to EH?*

A: If we are really concerned, a BIC 100 form is completed and submitted to the LA without parental consent, stating the concerns. This may be a CP issue and in this case, it is possible that the LA will already have additional reports about the child or to say that a parent is not coping. In an emergency there is a process which can gain an immediate response.

*Q: Have you had to complete many BIC 100 forms this year?*

A: Increasingly it has been necessary to submit EH forms but that is a good thing in that need is being met early. Sometimes the need is linked to SEND and other multidisciplinary areas.

*Q: Why has there been a rise in EH submissions?*

A: Parents are struggling more, with finance in particular. Often parents feel they are the only one not coping and are worried about coming forward. Parents are often grateful for the intervention.

The HT asked for the recent Kitchen Hygiene results to be minuted. Congratulations to Jill and Rachel for their 5 Star Kitchen.

School WIFI is being replaced. This is a low-level expense and the HT has sought three quotes for the new router. Work will also deal with better positioning of the router. Silverbug will be carrying out the work as they offered best value and due to their continued work with the School, they offer best expertise.

The HT and GB congratulated Paul Dicker on his successful completion and passing of his MA.

The HT commented that attendance had improved and this was evidenced in her data in the HT report. 90% is the trigger for low attendance but she is aiming for 96%, which she feels is attainable in spite of some pupils having to attend for regular medical appointments. Holidays taken in term time are another matter and the HT stressed the importance of regular attendance. The current £60 per parent, per child fine is likely to rise to £1000 per parent, per child.

The recent INSET day reflected on well-being. The HT reported that some staff were very happy and there were also some who felt less so and this would be explored to understand if there were common reasons. The HT has discussed the matter of well-being with other HTs and feels that it is a two way process. It is what the School can do to

**ACTION/DATE**

help a person but also what that person can do to help themselves.

The HT has been exploring psychometric testing and feels it may be very useful for the SLT. This is not about all staff having the same set of strengths but about a group of people having a range of complimentary strengths which can be spread through each class. If staff understand their own personality, they can understand others and have better communication.

The next INSET day will be on the election day 2 May 2019.

RG to analyse results of the well-being survey from the spreadsheets. The HT felt that from her own observations on the results that there were no surprises and matched her expectations.

**RG**

The running track and gym equipment has been ordered. Work will start on 23 April 2019. The acquisition process has been a marvellous pupil learning experience as has the fund raising. The HT negotiated an excellent price for both items (£19,789) and the budget to be amended as it still shows the old higher price.

**HT**

The gym equipment has been discussed with the Sports Council who are very enthusiastic. It will be multi purpose with eight stations including an exercise bike and waist trimmer. It meets the criteria for not having to have soft landing underneath and nationally, it is very popular in schools.

The HT congratulated Mrs DiCocco for increasing Pre-school numbers and the Pre-School is now full to capacity which helps with affording the correct ratio of staff.

*Q: Have you got a sufficient pool of children yet when the current 3-4 year olds start in YR?*

A: Yes, as the Pre-School now has taken on so many 2 year olds.

*Q: How many are likely to start in YR?*

A: It is likely that 12 out of 13 will start. One child has moved and it is likely they will attend a different school. However, it is the LA's decision about catchment and this will be confirmed on 16 April 2019. This will mean a class of 29 pupils and hopefully all the first choicers will get their place.

*Q: Staff met with the SIP at his recent visit. What was the impact of this?*

A: It was a genius idea and the SIP was really impressed. It was good CPD for staff and it enabled the SIP to hear

evidence of progress 'from the troops'. The staff were very enthusiastic and we will continue this practice. The SIP met with two different curriculum leaders and he hardly had to ask them anything.

*Q: Is the curriculum under review into faculty groups?*

A: Yes, this will offer the best approach.

**5. Confidential Matter**  
**A confidential and restricted matter was discussed by the governing body.**

**6. AOB - Budget**

The 2018-2019 End of Year budget was signed off yesterday with some changes due to discrepancies with staff pay. The incorrect figure had been entered and has now been replaced with the correct figure £83,831. Some of this money is committed.

There is a deficit 12K but 85K carried over. AWPU under 3K now.

The front gate must be replaced from the budget as it is now a H&S danger.

Savings of 30K have been squeezed from every possible place in the budget.

The NJC scale has moved to a new scale and this will have cost implications.

Teaching staff pensions – the government are paying for the first round but the second round to be met by schools next year. The HT felt that it might be necessary to go out and ask for money as it was important to show financial prudence in the light of 2T plans.

After Easter Catering to be discussed as it would appear to be losing money and plans need to be in place to avoid this.

*Q: When did we last get suppliers in to review costs?*

A: The Kitchen has good relationships with suppliers but there could be possible cost savings by getting a supermarket delivery as another local school does. Wastage also needs to be monitored and this may lead to parents paying in advance. To be discussed in full at M&R.

ED to clarify about nursery vouchers with RLF.

**ED**

**Governors to note change of July meeting date which will now be 3 July 2019**

**Dates for the Year**

- Wednesday 12 September FGB
- Wednesday 14 November Comms
- Wednesday 12 December FGB
- Wednesday 30 January Comms
- Wednesday 20 March FGB
- Wednesday 15 May Comms/Budget FGB
- Wednesday 3 July FGB

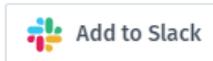
**All Comms at 6.00pm and FGB at 7.00pm unless notified.**

Signed ..... Date .....  
CHAIR

I have read the minutes and they are a true and accurate record of the meeting

## FGB Minutes 03.04.2019

by Elleesa Rushby • 2 days ago • Print



		I agree that the minutes of the 03.04.2019 FGB are a true and accurate record.
6 participants	+	✓5
⊖ Paula Bangs		✓
⊖ Jonathan		✓
⊖ Paul Dicker		✓
⊖ Rachel		✓
⊖ Rosemarie Gunter		✓
⊖ Susanne Dove	✎	