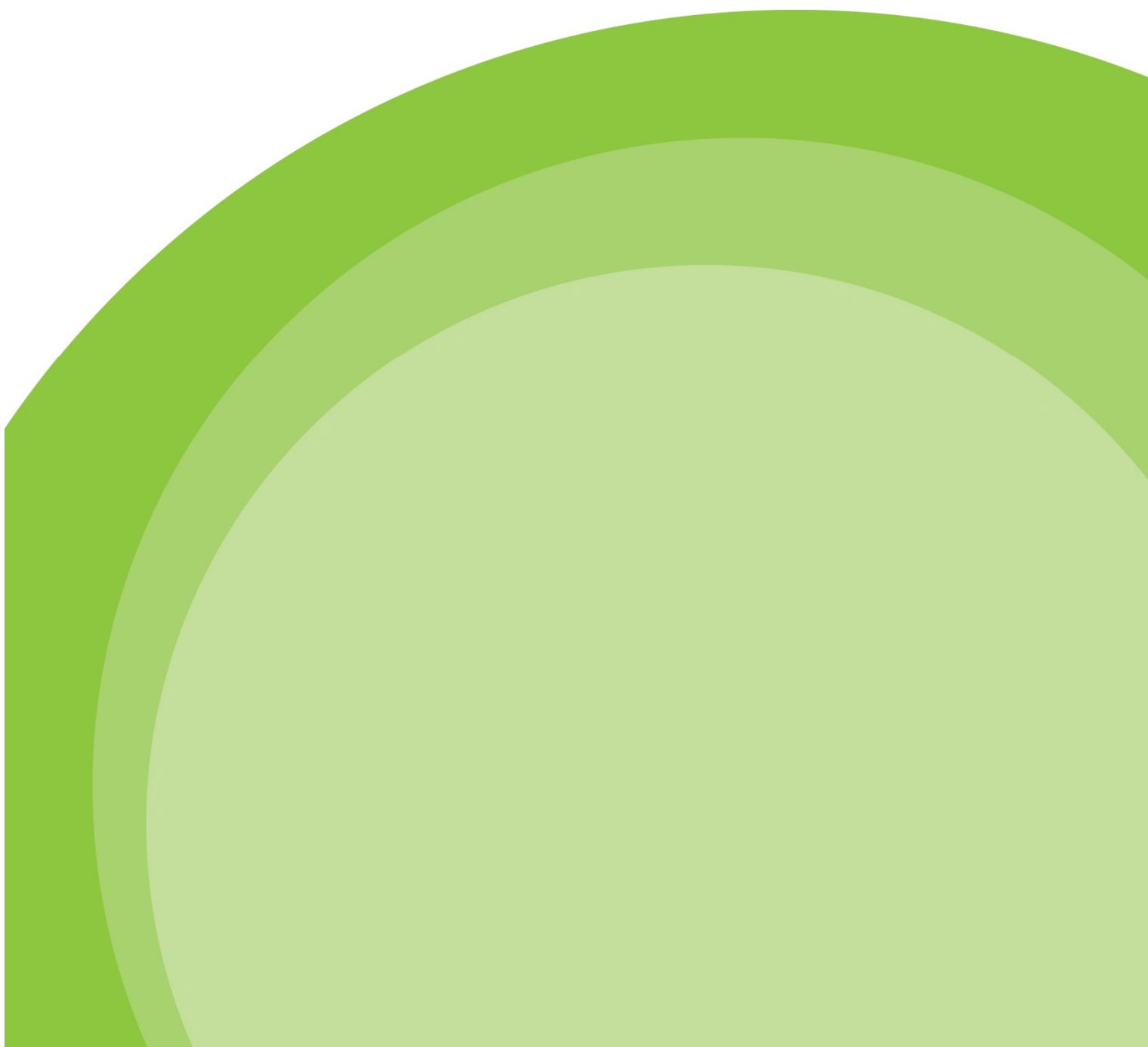




Central Bedfordshire Council

Privacy Notice



Privacy Notices:

Children and young people: information held by local authorities

The Data Protection Act 1998: How we use your information

Central Bedfordshire Council uses information about children and young people to enable us to carry out specific functions for which we are responsible. We also use this personal data to derive statistics which inform decisions we make (e.g.) regarding the funding of schools, assess their performance and to set targets for them. These statistics are used in such a way that individual children cannot be identified.

Youth Support Services - For pupils aged 13 and over, schools are legally required to pass certain information to the provider of Youth Support Services in their area. This is the local authority support service for young people in England who are aged 13 to 19. The school must provide; the name, date of birth, address and name of the pupil's parent(s)/(guardians) and any further information relevant to the support services' role.

Clinical Commissioning Groups (CCGs) use information about pupils for research and statistical purposes, to develop, monitor and evaluate the performance of local health services. These statistics will not identify individual pupils. It is necessary for certain health information about children (e.g. such as their height and weight) to be retained for a certain period of time (designated by the Department of Health) and requires these CCGs to maintain children's names and addresses for this purpose. CCGs may also provide individual schools and LAs with aggregated health information which will not identify individual children.

Education and training: Central Bedfordshire Council holds information about young people living in our area, including about their education and training history. This is to support the provision of their education up to the age of 20 (and beyond this age for those with a special education need or disability). Education institutions and other public bodies (including the Department for Education (DfE), police, probation and health services) may pass information to us to help us to do this¹.

We share some of the information we collect with the Department for Education (DfE) to enable them to; produce statistics, assess our performance, determine the destinations of young people after they have left school or college and to evaluate Government funded programmes.

We may also share information with post-16 education and training providers to secure appropriate support for them. We may also share data with education establishments which shows what their pupils go on to do after the age of 16.

For children under 16, a parent or guardian can ask that no information other than their child's name, address and date of birth (or their own name and address) be passed to a local authority or Youth Support Services provider. This right transfers to the child on their 16th birthday. Pupils and/or a parent/guardian will need to inform the school if this is what they wish.

¹ Under the Education and Skills Act 2008, parts 1 and 2

If you require more information about how we and/or DfE store and use your personal data please visit:

<http://www.centralbedfordshire.gov.uk/contact-us/website/data-protection.aspx>

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you want to see a copy of information about you that we hold, please contact:

Sean Dykes, FOI & Privacy Specialist, Central Bedfordshire Council, Priory House, Monks Walk, Shefford, Bedfordshire, SG17 5XY



Central Bedfordshire

A great place to live and work

Contact us...

by telephone: 0300 300 8304

by email: customer.services@centralbedfordshire.gov.uk

on the web: www.centralbedfordshire.gov.uk

Write to Central Bedfordshire Council, Priory House,
Monks Walk, Chicksands, Shefford, Bedfordshire SG17 5TQ